Shivasai S

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SUMMARY

Results-oriented Technical Project Manager with 5+ years of experience successfully delivering complex software projects. Proven track record of exceeding project objectives, driving team velocity by an average of 15% and reducing project timelines by 10%.

Expertise in Waterfall & Agile methodologies (Scrum, Kanban, SAFe), leading cross-functional teams and fostering a collaborative environment. Proven ability to manage all phases of the project lifecycle, from initiation to delivery, including requirements gathering, risk management, budgeting and stakeholder management.

Strong technical foundation in software development, cloud technologies, and DevOps principles. Proficient in project management tools (Jira, Asana, Trello) and adept at managing budgets and optimizing resource allocation. Continuously learning and adapting to industry best practices to deliver high-quality projects that exceed client expectations.

EXPERIENCE

Technical Project Manager
Google Operations Center

May 2020 -
Hyderabad

- Successfully delivered projects by collaborating with multiple teams, supporting their project deliverables, resource management, PMO activities and so on.
- Devising & implementing several continual service improvement initiatives to enhance process efficiencies & quality.
- Ensuring adherence to compliance, quality and project governance policies to achieve the defined quality standards.
- Spearheading service delivery management, including deliveries by ensuring service levels are maintained within acceptable limits and delivering right the first time.
- Motivating & mentoring the team; preparing training/ competency building plans, appraisals, planning for rotation and release, and employee retention.
- Creating, reviewing & submitting Scope of Work (SOWs) and customizing the same as per the requirements.
- Playing a role of Scrum Master in an Agile Team for major migration project; leading the team for the entire software lifecycle of the application,
- Facilitating daily scrum, sprint planning, sprint demo, creating user stories & sprint goals and conducting retrospective meetings with the development team to identify any challenges or issues that can delay work or result in a change of plans.
- Ensuring clarity of product owner for arranging the product backlog to yield maximized value; understanding and practicing agility.
- Enabling teams to mature their Agile Practice through consistent and timely coaching; working with new agile teams intensely to ensure adoption of excellent practices and principals.
- Tracking team's performance using Fishbowl Window, Burndown charts & Team velocity.
- Organizing / participating in project review meetings for evaluating project progress & de-bottlenecking.
- Analyzing the user needs and software requirements to determine feasibility of design within time and cost constraints.
- Refining the requirement by breaking them into Epics, Features & User stories and re-prioritizing them along with the product own
- Resolving impediments to prevent the Agile Team and Product Owner from effectively employing agile/lean processes.
- Creating & sustaining a dynamic environment that fosters the development opportunities and motivates the high performance amongst the team members.

Project coordinator
Cognizant Technology Solutions

June 2018 - May 2020
Hyderabad

- Managed project lifecycles, including planning, estimation, scheduling, scoping, and risk management. Spearheaded cross-functional teams, fostering collaboration and maximizing productivity.
- Mitigated project roadblocks, identified and implemented process improvements. Maintained and updated project documentation, including Requirement Traceability Matrices and Scrum artifacts.
- Tracked key metrics (Velocity, Sprint Burn-down), KPIs to monitor project progress and communicate status to stakeholders.
- Liaised with stakeholders to gather and document requirements, manage expectations, and ensure alignment. Effectively communicated project status, risks, and issues to stakeholders.
- Provided product support to end-users, resolving issues and escalating critical incidents as needed.

Senior Analyst
Concentrix daksh services India Private Limited

August 2017 - September 2018
Hyderabad

- Engaged in development and execution of test strategy and test plan for the project while ensuring compliance. Automated end-to-end testing using automation tools; created the Automation framework for all the applications. Worked closely with UI specialists to improve testability of requirements specifications.
- Implemented Agile and Scrum methodologies using Jira to streamline project management, enhance collaboration, and improve productivity.
- Lead and facilitated key Scrum ceremonies, including Sprint Planning, Daily Standups, Sprint Review, and Sprint Retrospective.

• Identified and proactively removed obstacles that may hinder the team's progress. Escalatec unresolved issues as needed.

Analyst
February 2016 - July 2017

Global Logic Technologies Limited
Hyderabad

• Developed and executed test cases based on functional and technical requirements and engaged in manual testing. Prepared & maintained test platform; conducted product functional reviews as per test specifications and preparing requirement traceability matrix, test data & test completion report.
• Executed tests & reported the defects using tools such as ALM, JIRA and finding the RCA for production defects. Drafted the defect report as per severity & priority of the bug; participating in bug triage meetings.

SKILLS

Core Skills: Software Development Lifecycle, Project Management, Agile & Scrum methodologies (Scrum, Kanban, SAFe), Scrum Ceremonies Performance/Team management, Client/Stakeholder management, Release Management, Change management, Risk Management, Budgeting, PMO, Project Planning, Agile Transformation, CI/CD Pipeline , Resource optimization, Metrics and Reporting, AI-Driven Project Management Tools, AI in Agile and Scrum.
Technical Skills: JIRA & JQL, Asana, Azure DevOps, Google Cloud & GCP, MS Project & MS Office, Confluence, Clarity, SQL, Power BI, SQL DBA.

CERTIFICATIONS

Certified Scrum Masters (CSM)
Scrum Alliance

AI for Scrum Masters
Scrum Alliance

Agile Project Management
Coursera/Google